



CampusLogic's Proven Path to Implementation Success: ScholarshipUniverse

Your success is our top priority. When you implement a technology solution, you should know what to expect. With ScholarshipUniverse (SU), you'll streamline scholarship management from application through awarding and match your students to qualified scholarships. You'll be guided through our onboarding process by a dedicated Customer Implementation Consultant (CIC).

01

Discovery: Preparation

During this phase of the project, we will have a series of 60–90 minute discussions. These discussions will explain how the project team will keep track of your project and integrate using SSO and our CL Connect utility. Our team will guide you to transform your current process to utilize SU and improve your scholarship process.



We'll Cover:

- Project kick-off
- Discovery discussion of your scholarship process
- Technical discussion of file requirements for SIS integration
- Review of the student experience within SU
- External scholarship preparation to get your students engaged right away
- Communication plan focused on rolling out SU to students and staff



Who Should Attend?

- Core Team Members - individuals who will be acting as administrators for SU and/or trainers for the rest of your organization—we recommend 3–4 individuals
- IT - SIS Database Administrator and individuals who work with SSO and server maintenance

02

Plan: ScholarshipUniverse Setup

This phase of the project will include 60-minute training sessions to configure SU. Sessions will cover setting up users, basic application settings and importing required information such as scholarship information. We will also cover setting up cycles (the period a scholarship is open to students), adding matching criteria to scholarships and creating applications.



We'll Cover:

- Environmental configuration - settings
- Environmental configuration - plan
- Sandbox & import validation
- Transition to production
- Introduction to matching
- Question & matching setup
- Mapping of data fields



Who Should Attend?

- Core Team
- Matching Team— individuals who will be responsible for setting up matching criteria for scholarships—we recommend designating someone as the lead for matching

03

Testing: Hands On Experience

This phase of the project will include 60–90 minute training sessions that will cover system testing: SIS Data and scholarship matching.



We'll Cover:

- Matching testing
- Import SIS data testing



Who Should Attend?

- Core Team
- Matching Team
- IT

04

Go Live: Opening Scholarships to Students

This 60-minute session will ensure that all aspects of SU have been set up, which include completed testing, communications with students and opening scholarships to students.

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We'll Cover:

- Checklist for Go Live
- Communications
- Next steps for review/awarding sessions

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Who Should Attend?

- Core Team
- IT

05

Review/Awarding: After Scholarships Close

This phase of the project includes 60-minute training sessions focused on the reviewing and awarding processes.

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We'll Cover:

- Reviewing applications
- Awarding applicants
- Posting awards

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Who Should Attend?

- Core Team
- IT

06

Prepare: Rollover Scholarships

This phase of the project includes a 60-minute review on rollover scholarships for the next award year.

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We'll Cover:

- Review and update cycles and terms
- Review and update applications
- Review and update scorecards, if applicable
- Rolling over scholarships
- Review renewable scholarship candidates, if applicable
- Review and updating budgets
- Review and update SIS data file for new Award Year

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Who Should Attend?

- Core Team



Project Complete

You're ready to deliver ScholarshipUniverse to students and staff. CampusLogic is happy you chose us to help you automate and simplify the scholarship management process. Your CSM will continue to be your main point of contact moving forward, and they will work with you to ensure you achieve Student Financial Success.

It's time to start awarding and change students' lives with ScholarshipUniverse.